



School Information (fill in any fields that have changed in Items #1 through #17)

Form with fields for School Name, District Name, Address, City, State/Province, Zip/Postal Code, Mailing Address, School Phone, School Fax, Grade Levels, School Website URL, School Administrator Name, Administrator Phone, Administrator Email.

Changes in: SWIS™ Login, Users & Password Information (refer to most recent School Information Form for current info)

Form for SWIS™ Login name changes with 'Change' and 'Delete' options.

User 1: SWIS™ Contact Person and School SWIS™ User

Form for User 1 details including Name, Phone, Email, and Password fields with 'Change' and 'Delete' options.

User 2: School SWIS™ User

Form for User 2 details including Name, Phone, Email, and Password fields with 'Change' and 'Delete' options.

User 3: School SWIS™ User

Form for User 3 details including Name, Phone, Email, and Password fields with 'Change' and 'Delete' options.

Form for Read-Only Password change with 'Change' and 'Delete' options.

* Your SWIS™ Login Name should be a name that uniquely identifies your school. Don't use a names such as Lincoln or Jefferson since those are widely used names.
** The passwords you select must match the following standard: 3 letters, 1 number, 3 letters. Upper and lower case are important so be clear. Examples: abc1def, WOL3VES, Rav2Ven

Please Type Or Print Clearly

Form for SWIS™ Facilitator Signature and Billing/Payment Information. Includes signature lines and fields for Payer, Contact, Mailing Address, City, State, Zip, and Email.

Please return this form BY MAIL ONLY*** to: Educational and Community Supports Attention: SWIS™ Account Manager 1235 University of Oregon Eugene, OR 97403-1235
*** (Due to confidentiality and security policies, we cannot accept faxed copies of the SICF)