



Documentation Project

School Information Form

Version 2.5
March 25, 2002

Seth L. May

Intended Audience

SWIS Facilitators use the School Information Form as part of the licensing agreement process with schools.

Description

The School Information Form provides specific information for each school getting licensed for SWIS. The School Information Form is always accompanied by the License Agreement or License Renewal and is submitted by the SWIS Facilitator. This document is an Adobe Form, which means it can be filled out in Adobe Reader and then printed. You may also print it first and then fill it out by hand or type writer.

School Information

Country:	State/Province:	District:	Date:	NCES School Id (leave blank if unsure):
School Name:				
Address:		City:	State/Province:	Zip/Postal Code:
Mailing Address (if different):		City:	State/Province:	Zip/Postal Code:
School Phone: ()		School Fax: ()		
Grade Levels: (Circle all those that apply to your School)				
PreK K 1 2 3 4 5 6 7 8 9 10 11 12 Post12				
School Administrator: Name:		Phone: ()	Email:	

SWIS Personnel & Password Information

SWIS Login name:*			
Contact Person and School SWIS User: Name:	Phone: ()	Email:	Password:**
School SWIS User: Name:	Phone: ()	Email:	Password:**
School SWIS User: Name:	Phone: ()	Email:	Password:**
Read-Only Password: Password:			

* Your SWIS Login Name should be a name that uniquely identifies your school. Don't use a names such as Lincoln or Jefferson since those are widely used names.

** The passwords you select must match the following standard: 3 letters, 1 number, 3 letters. For example: utb1eel. Upper and lower case are important so be clear.

Please Type Or Print Clearly

SWIS Facilitator & Support

SWIS Facilitator: Name:	Phone: ()	Email:
Support: For support, contact your SWIS Facilitator or visit http://www.swis.org	SWIS Support Email: support@swis.org	

SWIS Facilitator Signature

I affirm that in my judgment the school described above meets the requirements for adopting SWIS.

Signature of SWIS Facilitator: _____ Date: _____